



INFORMATION SECURITY POLICY

Envirolab Group, including its associated entities of Envirolab Services Pty Ltd, Envirolab Services (WA) Pty Ltd trading as MPL Laboratories and Envirolab Services (NZ) Limited trading as LABTEC ('the Envirolab Group', 'us' 'our' 'we') are committed to ensuring the confidentiality, integrity and availability of Envirolab Group's information.

The Envirolab Group is committed to complying with the requirements of the ISO 27001 standard using a maintained and continually improved Information Security Management System (ISMS), which includes a risk management approach, consolidated into an Integrated Management System (IMS).

Senior Management is committed, in accordance with the Envirolab Group values, to maintaining and improving information security and business continuity and minimising exposure to risk within the company in providing analysis and reporting services to clients worldwide.

It is therefore Envirolab Group's policy to ensure that:

- The ISMS will be continually improved to increase effectiveness, comply with applicable legal and other legal obligations, and satisfy applicable expectations from interested parties.
- Risk resulting from organisational, physical, environmental and emerging technological changes and the use of 3rd parties will be assessed and appropriately managed.
- Envirolab Group will control or restrict access so that only authorised individuals can view sensitive information. Access to client information is limited only to those individuals who have a specific need to see or use that information.
- Information will not be made available to outside parties without the written consent of the information owners.
- Information security training will be made available to all employees where appropriate.
- All breaches of information security, actual or suspected, will be reported to and investigated by the current IT managed service provider.
- Information security objectives are set and measured with targets in line with the business requirements.

It is the duty of each employee to take reasonable action and care to assist Envirolab Group in the attainment of its information security objectives and senior management will give full support to all those who endeavour to carry out this Policy.

Our commitment to the delivery of information security is assured by Senior Management of Envirolab Group and will be demonstrated through the Information Security Policy and the provision of appropriate resources to establish and develop the ISMS.

This Policy is a live document and is reviewed at Management Review meetings for effectiveness and relevance to the Envirolab Group.

Senior Management will give full support to all those who endeavour to carry out this Policy.

This Policy will be communicated to all employees, contractors and other interested parties and will be reviewed at least annually for effectiveness and relevance to the Envirolab Group.

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